

DAFR8930 UNDISTRIBUTED DETAIL ACCOUNT ACTIVITY REPORT

Tips & Techniques Volume 3, Issue #24, described the changes made to **DAFR8930 Undistributed Detail Account Activity Report**. This report relates Current Document Numbers on deposit transactions with the Reference Document Numbers on the reclassifications of the deposits to provide the balance of undistributed cash receipts. For this report to effectively meet agency needs, certain procedures must be followed. These procedures are described below:

1. The appropriate Transaction Code must be used on the reclassification. For example, if TC 199 was used to post the receipt, the reclassification entry should use TC 149. The system would not prevent the user from using a TC 159R or other reclassification entries. If the wrong transaction code is used, the entry will be recorded in the wrong general ledger account, requiring error correction after the fact.
2. Generic Transaction Codes will not have the capability to use "cling-ons."
3. The original deposits must be reclassified by the end of the fiscal month. If a month is closed between the time the originating transaction was posted and the time it was reclassified, the transaction will show a positive document balance on the previous month's report and a negative document balance on the current month's report. **The report will not be cumulative year-to-date.**
4. The Bank ID which appeared on the originating transaction must be used on the reclass transaction.
5. The correct Reference Document must be entered on the reclassification so that the DAFR8930 can find a match; otherwise positive and negative balances for the month will result. (Positive = originating transaction not reclassified; negative = either over-reclassified or not reclassified within the same fiscal month as the originating transaction.)
6. This report must be requested by agency. No Statewide report will be generated, because any agency which chooses not to use the reference document number on deposit reclassifications would never get a match, and the report would continue to grow day by day all through the month.

Additional information can be obtained by viewing the 90 News/Help Table and typing DAFR8930 in the keyword field and pressing enter. The report specification for this report is currently being reproduced for distribution to all holders of the RSTARS Report Guide. DAFR8930 is available in production. Your Agency Report Coordinator may submit a 91 report request profile and a 95 report distribution profile.